

Legacy College Preparatory Charter School Board Meeting Minutes

Date: May 28, 2026

Time: 6:33 PM – 7:29 PM EST

Location: 808 Cauldwell Ave. Bronx, NY 10456

Attendance (Roll Call)

Name	Status
Summer Schneider	Present
Sandy Manassis	Present
Maria Vaz	Present
Porsche Cox	Present
Tracy Kelley	Present
Tiffany Loo	Not present
Erin Stark	Present
Nikki Ho-Shing	Not present
Lauren Giovannitti	Not present
Ryan Brand	Not present
Michael Rakiter	Not present
Matthew Detemple	Present
Tyrone Washington	Present
Matthew Willmott	Present

Official Meeting Proceedings

1. Call to Order

The meeting was called to order at **6:33 PM EST**.

2. School Leader Report

- **Fund Development:** Summer working on submitting grants.
- **Marketing/Branding:** No new updates
- **Facilities/Legal:** 332 E 149th St - Still waiting on security deposit. Lawyers working with judge. No other updates about other facilities.
- **Legal:** No updates
- **Talent:** High school and middle school fully staffed this year
- **Enrollment:** Still under enrolled for the Middle School and now focusing on the new school year. We are working through our waitlist for 9th grade. We also see an influx of 6th graders over the summer.

Grade	Total Scholars	Total Applications Contacted	Accepted
6th Grade	18	74	27
7th Grade	50	15	6
8th Grade	61	19	2
9th Grade	85	233	56
10th Grade	117	20	1
11th Grade	133		
12th Grade	117		
Total	581	361	92

3. Committee Reports

- **Academic Committee:**
 - Did not meet this month.
 - The MS has the state exams in April and May. Will get results in the summer. They have NWEA MAP testing next week. We will review results at the June Meeting
 - High school has AP exams. Will receive results over the summer. They have June Regents exams coming soon. We will have PSAT/SAT results in June.
- **Finance Committee:**
 - Meeting was moved to 6/1 because of the holiday.
- **Fund Development**
 - Goal: \$150,000

- Donation Total: \$135,176
 - 6 out 11 board members have donated this fiscal year and we want to get to 100%
- Grants
 - Will apply to YASS prize and Hyde & Watson
 - Applying to CSP in August after it is released in June
 - Sent an LOI to Walton
- Question
 - Can we have a Legacy Prep one-pager to support fundraising? It should include information about who Legacy is and what a donation might help us achieve.

- **Governance**

- Met 5/21
- High school is interested in wand and a proposal was shared with the board for feedback. Planning to implement policy next school year
 - Question: Why do we feel the need to make this shift?
 - DOE now wands students because students are trying to bring scalpel into school by placing them in their shoes
 - We have also seen students not following the policy in distracting way
 - Metal detectors were not designed to catch phones or skinny scalpels.
 - Question: Can we revisit the why behind the wand?
 - If it is about security, that is different than if it is about cell phones.
 - Also have the wands if the metal detectors go down
 - Would be used for random checks and if we have a verified safety concern, the wand will be used. This is the current practice and we are looking to expand the use of the wands to do the random checks.
 - Next steps:
 - Take the proposal back to the school and make recommended revisions
 - Include safety concerns and data
 - Include restorative conversations step as well
- June meeting (6/25):
 - Need to discuss a sublease for the HS
 - Evaluation of school leader's performance (there will be a pre-meeting to discuss this - early to mid-June)
- Tyrone announced that he will be stepping down as Board Chair at the start of next year. August's meeting will be the vote for the resignation.
- Tyrone will send out the governance minutes.

4. New Business (Action Items/Voting)

- Voting
 - Employee handbook
 - Discussed teacher flex hours
 - **Motion to approve the employee handbook: APPROVED**
 - Student handbook
 - Discussed AI policy and alignment to the city
 - Board recommending adding the school's assigned Committee on Special Education
 - **Motion to approve the student handbook: APPROVED**

- Budget for FY27
 - We adjusted our enrollment targets and we aligned the marketing budget
 - **Motion to approve the F27 budget for Legacy College Prep: APPROVED**

5. Discussion Items

- **Upcoming Meetings:**
 - June is a very important meeting. Please be in attendance!

6. Adjournment

The meeting was adjourned at **7:29 PM EST**.