



## Legacy College Preparatory Charter School

### Board Meeting Minutes

December 5, 2019

#### **Call to Order**

The December 2019 board meeting of Legacy College Preparatory Charter School was held on Thursday, December 5, 2019 at 6:37 PM, the Board Chair presiding.

#### **Attendance**

##### **Voting Members joining in person:**

N/A

##### **Voting Members joining via video conference:**

1. David Camputo
2. Someera Khokhar
3. John Sanchez
4. Hillary Swiggett
5. Nikki Ho-Shing

##### **School Leadership:**

1. Summer Schneider

##### **Board Members not in attendance:**

1. Jared Parker
2. Matthew Bliss
3. Yvonne Guillen
5. Catherine Prefontaine

##### **Guests (Potential new Board Members):**

1. Douglas Tyrone Washington

#### **Officer Reports**

The **Governance Committee** report was presented by David Camputo:

1. Board Policy Handbook – David to finalize review and to be discussed at the next Board meeting.
2. Board Meeting Planner - created and sent out to all Board members.
3. New Board Members - will be nominating two potential Board members at the next scheduled meeting for approval.

The **Finance Committee** provided meeting minutes distributed to Board Members.

#### **Agenda**

1. Review of performance vs budget
  - Discussion of October results (no major changes from prior month).
  - Discussion of security deposit (moving from 'other asset' to 'cash')
  - Discussion Performance vs SUNY Financial Dashboard

The **Academic Committee** report will be presented at the next meeting.

The **Fund Development Committee** report was presented by Hillary Swiggett.

1. Considering fundraising event similar to what we have hosted in past years.

### **Other Reports**

The **School Leader's Report** was presented by Summer Schneider.

- Marketing/ Branding update
- Facility update
  - In the process of looking at a new lease and term sheet for a long term high school space in CSD7.
  - 400 E 145th St.: No new updates.
- Legal update
- Talent update: SY20-21 shared with the Board (18 FTE)
- Students and Families update: 382 students enrolled
- Academic Results update: Trimester Exam data shared with the Board
- Board Recruiting

**Old Business:** None

### **New Business:**

- moved on the approval of two new members to join the Board, and this was agreed upon unanimously.
- moved on the approval of the 'lease and term sheet for the long term high school space', and this agreed was upon unanimously.

### **Meeting Adjournment**

David Camputo moved that the meeting be adjourned, and this was agreed upon unanimously at 7:10 PM.

David Camputo  
Chairman  
Legacy College Preparatory Charter School

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