

**Legacy College Preparatory Charter School
Board Meeting Minutes
May 1, 2019**

Call to Order

The April 2019 board meeting of Legacy College Preparatory Charter School was held on Wednesday, May 1, 2019 at 6:36pm, the Board Chair presiding.

Attendance

Voting Members joining in person:

1. Catherine Prefontaine
2. John Sanchez

Voting Members joining via video conference:

1. Kathryn Hurley
2. Matthew Bliss
3. David Camputo
4. Jared Parker
5. Nikki Ho-Shing
6. Hillary Swiggert

School Leadership:

1. Summer Schneider

Board Members not in attendance:

1. Someera Kohkar
2. Yvonne Guillen

Officer Reports

The Finance Committee report was presented by Jared Parker:

- Review of Financial highlights from month: monthly performance generally in line with expectations
- Review of forecast: no material adjustments though forecast Operating Income has slightly declined in each of the past several months, now projected to be \$107k better than budget
- Review of initial budget draft: general discussion on aggressiveness vs conservativeness in approach to budgeting

The Academic Committee report will be presented at the next meeting.

The Fund Development Committee report will be presented at the next meeting.

The Governance Committee report will be presented at the next meeting.

Other Reports

The School Leader's report was presented by Summer Schneider:

- Marketing/branding update
- Facility update
- Legal update:
 - Revising Employee Handbook and Student and Family handbook to be reviewed by Legal and LittleBird
- Talent update:
 - Two additional hires to be made to be fully staffed for upcoming school year
- Students and Families update:

- We have 245 students. We are no longer enrolling for this school year. We had a scholar move to Nevada and another one move to Westchester.
- Application summary for the 2019-2020 school year:
 - 6th – 589 submitted
 - 7th – 122 submitted
 - 8th – 111 submitted
- Currently Accepted:
 - 6th – 129 students. (16 pending)
 - 7th – 22 students (3 pending)
 - 8th – 9 students (1 pending)
- Academic Results update
- Finance and development update: fundraising goal of \$60,000 for this school year, \$78,675 raised thus far
- Board Recruiting: looking for candidates with finance experience

Old Business: none

New Business:

- 1) Lease for High School at 961 Southern Blvd.: moved by Catherine Prefontaine to approve the lease for 961 Southern Blvd. The motion carried unanimously with 6 in favor and 0 against.
- 2) Janitorial Service: moved by Catherin Prefontaine to approve the new janitorial service provider for the 2019-2020 academic year. The motion carried unanimously with 6 in favor and 0 against.
- 3) 2019-2020 Academic Calendar: moved by Matt Bliss to approve the academic calendar for 2019-2020. The motion carried unanimously with 6 in favor and 0 against.
- 4) Lease amendment for 400 E 145th St.: moved by Catherin Prefontaine to approve the lease amendment for 400 E 145th St. The motion carried unanimously with 5 in favor and 0 against.

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:17pm.



 Matthew Bliss
 Secretary
 Legacy College Preparatory Charter School

 05/01/2019
 Date of Approval