

**Legacy College Preparatory Charter School
Board Meeting Minutes
April 17, 2018**

Call to Order

The April 2018 board meeting of Legacy College Preparatory Charter School was held on Tuesday, April 17, 2018 at 7:14pm at Legacy College Preparatory Charter School at 416 Willis Avenue, Bronx, NY 10454, the Board Chair presiding.

Attendance

Voting Board members joining in-person:

1. Kathryn Hurley
2. Hillary Swiggert

Voting Members joining via video conference:

1. Matthew Bliss
2. Catherine Prefontaine
3. Jared Parker
4. David Camputo

School Leadership:

1. Summer Schneider

Board Members Not Present:

1. Nikki Ho-Shing
2. John Sanchez
3. Someera Kohkar
4. Yvonne Guillen

Officer Reports

The Academic Committee report was presented by Catherine Prefontaine.

The Fund Development Committee report was presented by Hillary Swiggert:

- Upcoming 2018 fundraising event: Thursday May 24

The Governance Committee report was presented by Kathryn Hurley:

- LCP Staff Bonuses (Including School Leader)
- LCP Staff Evaluations
- LCP School Leader Evaluation

The Finance Committee report was presented by Jared Parker:

- March had no activity outside of expectations
 - Revised forecast now in-line with enrollment (next year we may build in less “cushion”)
 - Cash position strong heading into end of school year
- Draft budget to be discussed on April FC call and presented to board in May for adaption in June
 - Budget can be adjusted (as was done this year) even after formal adaption
 - Head of school compensation is an open item
 - Current draft expected to benefit from NY State legislative updates as well as increased fundraising targets, slightly offset by inflation and EdTec contract
- Finance Committee is in need of a new member

Other Reports

The School Leader's report was presented by Summer Schneider:

- Marketing/branding update
- Facility update
- Legal update
- Talent update:
- Students and Families update
- Academic Results update
- Finance and development update

New Business:

- 1) 2018-2019 Academic Calendar: moved by Hillary Swiggert to approve the academic calendar for 2018-2019. The motion carried unanimously with 6 in favor and 0 against.

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:53pm.



Matthew Bliss
Secretary
Legacy College Preparatory Charter School

____04/17/2018_____
Date of Approval