

**Legacy College Preparatory Charter School
Board Meeting Minutes
August 15, 2017**

Call to Order

The August 2017 board meeting of Legacy College Preparatory Charter School was held on Tuesday, August 15, 2017 at 6:32pm at Legacy College Preparatory Charter School, 416 Willis Avenue, Bronx, NY 10454, the Board Chair being present.

Attendance

Voting Board members joining in-person:

1. Kathryn Hurley
2. Nikki Ho-Shing
3. Nirav Shroff
4. Someera Khokar
5. Catherine Prefontaine
6. John Sanchez
7. Matthew Bliss
8. Jared Parker
9. Yvonne Guillen

School Leadership:

1. Summer Schneider

Board Members Not Present:

1. David Camputo
2. Hillary Swiggert

Visitors:

1. Gaspar Magallanes, Ed Tech

Officer Reports

The Academic Committee report was presented by Catherine Prefontaine:

- Review of Professional Development plan for August
- Student and Employee Handbook
- Outlines assessment data to be presented at the next Board Meeting

The Finance Committee report was presented by Jared Parker:

- The Finance Committee is meeting on August 16

The Fund Development Committee report was presented by John Sanchez:

- Fundraising goal for 2017-2018 fiscal year is \$55,000
- The Board discussed their donor pyramids and potential volunteer opportunities for students

The Governance Committee report was presented by Kathryn Hurley:

- Nikki Ho-Shing confirmed as Board Vice Chair at last meeting
- The Board discussed dates for annual retreat
- Board Governance Overview to be presented at the next meeting

Other Reports

The School Leader's report was presented by Summer Schneider:

- Community outreach update

- Fundraising update
- Facility update
- Legal update
- Staffing/talent update
- Student application update
- Operations update
- Curriculum and academic design update
- Governance update
- Finance and development update

New Business

1. Review and approval of Lease Term Sheet for 961 Southern Boulevard: moved by Matthew Bliss to approve the Lease Term Sheet. The motion carried with 9 in favor and 0 against.
2. Review and approval of Work & Compensation Agreement for 416 Willis Avenue; moved by Matthew Bliss to approve the Work & Compensation Agreement. The motion carried with 9 in favor and 0 against.
3. Review and approval of revised School By-Laws; moved by Matthew Bliss to approve the revised By-Laws. The motion carried with 9 in favor and 0 against.

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 8:00pm.



Matthew Bliss
Secretary
Legacy College Preparatory Charter School

8/18/17
Date of Approval