

**Legacy College Preparatory Charter School
Board Meeting Minutes
May 16, 2017**

Call to Order

The May 2017 board meeting of Legacy College Preparatory Charter School was held on Tuesday, May 16, 2017 at 6:05pm at the NYC Charter School Center, 111 Broadway, Floor 6, New York, NY 10006, the Board Chair being present via videoconference.

Attendance

Voting Board members joining in-person:

1. David Camputo
2. Hilary Swiggert
3. Neal Pancholi

Voting Board members joining via videoconference:

1. Kathryn Hurley
2. Nikki Ho-Shing
3. Jared Parker
4. Yvonne Guillen

School Leadership:

1. Summer Schneider
2. Maria Vaz

Board Members Not Present:

1. Catherine Prefontaine
3. John Sanchez
4. Matthew Bliss

Visitors:

1. Gaspar Magallanes, Ed Tech
2. Nirav Shroff
3. Someera Khokar

* Kathryn asked whether the team wanted to vote first or do the school leader report, the response was the school leader report

Officer Reports

1. **Finance Report (reported by Neal Pancholi)**
 - a. April review
 - b. Depreciation and capitalization review
 - c. Budget review Q&A
2. **Fund Development Committee Report**
 - a. LCP raised a total of \$32,710 for the year. \$2,290 need by June 30, 2017 to reach the \$35,000 goal
3. **Academic Accountability Report (reported by Summer Schneider)**
 - a. 400+ applications received for 144 seats – there is a waiting list
 - b. 10+ out of 15 staff members hired
4. **Governance Committee Report**
 - a. David presented a Board overview PPT

- b. Kathryn went over the 2017-2018 board calendar, which will be presented for vote at the June meeting

Other Reports

1. **School Leader Report**

- a. LCP was awarded a \$50,000 grant from the Louis Calder Foundation

New Business

Board Membership

1. Neal Pancholi's Resignation
 - a. Moved on to vote for Neal Pancholi's resignation
 - b. Jared asked whether we were actually able to vote on a resignation
 - c. Vote for Neal's resignation unanimous
 - d. Neal gave a farewell speech
2. Jared Parker Treasurer Vote
 - a. David introduced Jared's candidacy
 - b. Moved to vote for Treasurer: Jared Parker
 - c. Jared Parker had unanimous vote
3. Nirav Shroff Board Trustee Vote
 - a. David introduced Nirav's candidacy; both Summer and Neal cosigned
 - b. Neal removed himself from the meeting during the vote
 - c. Moved on to vote for new trustee: Nirav Shroff
 - d. Nirav had a unanimous vote
4. Vendor Proposals for Cleaning Service
 - a. Maria gave a summary of the vendor proposals for cleaning services
 - b. Moved to vote for Executive Cleaning service; with the note that the contract would only be for a year and terminable upon 30 days notice
 - c. Executive Cleaning had a unanimous vote
5. Employee Handbook
 - a. Summer further summarized the key points to consider in the current Employee Handbook up for a vote
 - b. Moved to vote for the Employee Handbook
 - c. Employee Handbook had a unanimous vote

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:15pm.