

**Legacy College Preparatory Charter School
Board Meeting Minutes
October 17, 2017**

Call to Order

The October 2017 board meeting of Legacy College Preparatory Charter School was held on Tuesday, October 17, 2017 at 7:13pm at Legacy College Preparatory Charter School, 416 Willis Avenue, Bronx, NY 10454, the Board Chair presiding.

Attendance

Voting Board members joining in-person:

1. Catherine Prefontaine
2. Hillary Swiggert
3. Someera Khokar

Voting Members joining via video conference:

1. Kathryn Hurley
2. Matthew Bliss

Non-voting Board Members joining via phone:

1. Jared Parker

School Leadership:

1. Summer Schneider

Board Members Not Present:

1. John Sanchez
2. Yvonne Guillen
3. Nikki Ho-Shing
4. David Camputo
5. Nirav Shroff

Officer Reports

The Academic Committee report was presented by Catherine Prefontaine:

- The Academic Committee did not meet prior to the October meeting

The Finance Committee report was presented by Jared Parker:

- September in line with forecast, nothing material to discuss
- Cash flow forecast is positive
- Limit reforecasting going forward to items over 10% threshold

The Fund Development Committee report was presented by John Sanchez:

- Fundraising goal for 2017-2018 fiscal year is \$55,000; Fiscal YTD funds raised: \$10,500
- Giving Tuesday campaign (Tuesday, November 28); board members to reach out to individual donors

The Governance Committee report was presented by Nikki Ho-Shing:

- Board Retreat planned for November 18, 2017, 9AM-12PM

Other Reports

The School Leader's report was presented by Summer Schneider:

- Community outreach update

- Fundraising update
- Facility update
- Legal update
- Staffing/talent update
- Student application update
- Operations update
- Curriculum and academic design update
- Governance update
- Finance and development update

New Business: None

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:45pm.



Matthew Bliss
Secretary
Legacy College Preparatory Charter School

____10/17/17____
Date of Approval