

**Legacy College Preparatory Charter School
Board Meeting Minutes
May 29, 2019**

Call to Order

The May 2019 board meeting of Legacy College Preparatory Charter School was held on Wednesday, May 29, 2019 at 6:37pm, the Board Chair presiding.

Attendance

Voting Members joining in person:

1. John Sanchez

Voting Members joining via video conference:

2. Kathryn Hurley
3. Matthew Bliss
4. David Camputo
5. Jared Parker
6. Hillary Swiggert

School Leadership:

1. Summer Schneider

Board Members not in attendance:

1. Someera Kohkar
2. Yvonne Guillen
3. Nikki Ho-Shing
4. Catherine Prefontaine

Officer Reports

The Finance Committee report was presented by Jared Parker:

- Fairly ordinary month; some cash flows delayed due to timing; cash surplus is large enough that it has no impact in the school's operations
- Anticipating to received all Charter School Program grant funding by end of year; delay in cash flow due to timing of application mailing

The Academic Committee report will be presented at the next meeting.

The Fund Development Committee report will be presented at the next meeting.

The Governance Committee report was presented by Kathryn Hurley:

- Reviewing process for board investigations and hearings regarding employment issues and student disciplinary matters

Other Reports

The School Leader's report was presented by Summer Schneider:

- Marketing/branding update
- Facility update
- Legal update:
 - LittleBird has updated the Employee Handbook, minimal changes
- Talent update:
 - Let go data analyst and phased out the position
 - 15 of 17 positions filled; 1 additional offer out today
- Students and Families update:

- We have 245 students. We are no longer enrolling for this school year.
- Application summary for the 2019-2020 school year:
 - 6th – 589 submitted
 - 7th – 122 submitted
 - 8th – 111 submitted
- Currently Accepted:
 - 6th – 129 students. (16 pending); 112 registered
 - 7th – 22 students (3 pending); 18 registered
 - 8th – 9 students (1 pending); 5 registered
- Academic Results update
- Finance and development update: fundraising goal of \$60,000 for this school year, \$83,675 raised thus far
- Board Recruiting: looking for candidates with finance and education experience.

Old Business: none

New Business:

- 1) Revisions to Student and Family Handbook: moved by Kathryn Hurley to approve revisions to the Student and Family Handbook for the 2019-2020 school year. The motion carried unanimously with 6 in favor and 0 against.
- 2) Revisions to the Employee Handbook: moved by Jared Parker to approve revisions to the Employee Handbooks for the 2019-2020 academic year. The motion carried unanimously with 6 in favor and 0 against.
- 3) Discussed the board calendar for the 2019-2020 academic year. Vote to take place next meeting to approve the calendar.

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:16pm.



 Matthew Bliss
 Secretary
 Legacy College Preparatory Charter School

 05/29/2019
 Date of Approval