

**Legacy College Preparatory Charter School  
Board Meeting Minutes  
October 31, 2018**

**Call to Order**

The October 2018 board meeting of Legacy College Preparatory Charter School was held on Wednesday October 31, 2018 at 6:48pm via video conference due to early school closure, the Board Chair presiding.

**Attendance**

**Voting Members joining via video conference:**

1. Kathryn Hurley
2. Hillary Swiggert
3. Jared Parker
4. Nikki Ho-Shing

**School Leadership:**

1. Summer Schneider

**Board Members Not Present:**

1. Yvonne Guillen
2. Jared Parker
3. Matthew Bliss
4. Catherine Prefontaine
5. John Sanchez
6. Yvonne Guillen
7. David Camputo
8. Someera Khokhar

**Other Reports**

- The **School Leader's** report was presented by Summer Schneider:
  - Generally went in order of the report
  - Realtor spoke with Summer last night: issue with the zoning was the hold up; they had to give Legacy additional space on the ground floor not originally slated for Legacy; Summer emailed our lawyer Brian Larkin the final copy on Monday; Summer will then send to us for review after Brian reviews; the LCP board will probably need to vote so we can pay the security deposit before the end of 2018
  - Need to update the employee handbook policies; the parental child leave was not in the original handbook; Summer received guidance from Littlebird on the tuition reimbursement provision
  - Resident substitute resigned for family's reasons; no substantive impact on the school or its students; Summer looking for a replacement; using a sub service now
  - Hiring 17 staff members for next year; summer doing interviews now through next June
  - Have over 200 applications for next school year; still have a long waiting list for 7th grade
  - State test results: Summer happy with the results, especially math
  - There will be a disciplinary hearing, to determine whether a student will be expelled for gang-related activity; anyone on the board can be the hearing officer for this hearing; The hearing

can happen any time during the day but the parent has to be there so we need to give them ample advanced noticed and has to happen within the ten days of the event.

### Officer Reports

- The Fund Development Committee report was presented by Hillary Swiggert.
  - Working on a large wine vent in California in January; might be able to make the entire school year's goal in one event
  - Summer will look for the \$500 check that summer sent
- The Finance Committee report was presented by Jared Parker.
  - An important meeting because of the audit
  - Not too much to add outside of the report
  - Had a clean audit, some areas to finetune, but overall happy to report that everything is in good standing; the audit was about as clean as a lot of for profit companies
- The Governance Committee report was not presented.
- The Academic Committee report was not presented.

### New Business:

- LCP will do a dinner to honor students who got 3s and 4s. The **dinner will be held at 5:30 or 6:30 pm on November 28, 2018**

### Meeting Adjournment

Kathryn Hurley adjourned the meeting at 7:08pm.



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Kathryn Hurley  
Board Chair  
Legacy College Preparatory Charter School

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10/31/2018  
Date of Approval