

**Legacy College Preparatory Charter School  
Board Meeting Minutes  
March 21, 2017**

**Call to Order**

The March Board meeting of Legacy College Preparatory Charter School was held on Tuesday March 21, 2017, at 6:16 p.m. at the NYC Charter School Center, 111 Broadway, Floor 6, New York, NY 10006, the Board Chair and the Secretary being present.

**Attendance**

Voting Board Members joining in person:

1. Kathryn Hurley
2. Matthew Bliss
3. David Camputo
4. Catherine Prefontaine
5. John Sanchez
6. Jared Parker
7. Hilary Swiggert
8. Nikki Ho-Shing

Voting Board Members joining via video conference:

1. Neil Pancholi

School Leadership:

1. Summer Schneider
2. Maria Vaz

Board Members not present:

1. Yvonne Guillen

**Officer Reports**

The Fund Development Committee report was presented by John Sanchez:

- First annual fundraiser on March 9<sup>th</sup> was successful
- Future donations to be directed to LCP website powered by Donorbox
- Fund Development Committee strategizing for future and ongoing fundraiser efforts
- Discussion of employer volunteer grants

The Finance Committee report was presented by Neal Pancholi:

- On pace against budget
- 2018 budget to be presented at April board meeting
- Neal Pancholi leaving Board after May board meeting; board expected to vote on new Treasurer at the April board meeting
- Update from EdTech: January activity, balance sheet, cash flow summary, approved budget vs. forecast revisions, and check register

The Academic Committee report was presented by Catherine Prefontaine:

- Review of academic dashboard scheduled for April board meeting
- Enrollment update and upcoming canvassing dates
- Searching for additional Academic Committee members

The Governance Committee meeting will take place on Thursday, March 23<sup>rd</sup>.

**Other Reports**

The School Leader's report was presented by Summer Schneider:

- Community outreach update
- Fundraising update
- Facility update
- Legal update
- Staffing/talent update
- Student application update

- Operations update
- Curriculum and academic design update
- Governance update
- Finance and development update

**Old Business**

1. The board debriefed on the March 9<sup>th</sup> fundraiser and discussed opportunities for future and ongoing fundraising efforts.
2. Ongoing search for additional trustees, particularly with finance and legal experience.

**New Business**

1. Review and approval of food services vendors: moved by Kathryn Hurley to approve Genuine Foods as the food services provider. The motion carried with 9 in favor and 0 against.
2. Review of Chromebook retailer proposals; approval has been postponed to the April board meeting.

**Adjournment**

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon at 7:20PM.



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Matthew Bliss  
Secretary  
Legacy College Preparatory Charter School

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03/21/2017  
Date of Approval