

**Legacy College Preparatory Charter School
Board Meeting Minutes
Tuesday January 30, 2018**

Call to Order

The January 2018 board meeting of Legacy College Preparatory Charter School was held on Tuesday, January 30, 2018 at 7:04pm at Legacy College Preparatory Charter School, 416 Willis Avenue, Bronx, NY 10454, the Board Chair presiding in person.

Voting Board members joining in-person:

1. Kathryn Hurley

Voting Members joining via video conference:

2. Yvonne Guillen
3. David Camputo
4. Catherine Prefontaine
5. Jared Parker
6. John Sanchez

Members joining via phone:

7. Hillary Swiggert
8. Matthew Bliss

School Leadership via in-person:

9. Summer Schneider

Members not present:

1. Nikki Ho-Shing
2. Someera Khokar
3. Nirav Shroff (Resigned)

Officer Reports:

Fund Development Committee Report

- General recap of the report but also highlighting Summer as a female founder
- Matt asked who to reach out to - Elizabeth Maldonado
- Summer will connect Elizabeth with the Fund Development Committee
- Might not get a proper return on investment with an in-person fundraising event
- Making the event a ticketed event may help raise funds
- Perhaps a midtown restaurant may work for a fundraising happy hour

Finance Committee Report

- Updated the forecast to reflect a better and realistic corresponding number to the number of students
- Bringing revenues more in line with reality
- Cash is still tight in February but less tight

Governance Committee Report

- Nirav resignation
- Board recruitment materials
- Meeting attendance and time

Other Reports:

The **School Leader's report** was presented by Summer Schneider:

- Started report describing biggest needs but generally went in order of the submitted report:
- Looking for new board members, especially with Finance background
- Explained why we have to pay out the security for three months on the entire lease (because our charter will be up into the term of the lease)
- David asked how far the high school (Southern Blvd and 163rd Street) is from the middle
 - Summer indicated that it is three train stops away on 2/5
- John asked is there a contingency for a 3-year renewal as opposed to a 5-year renewal?
 - Summer indicated that it will be looked into.
- Hillary asked do we have to raise the escrow funds?
 - Summer indicated that Gasper (Finance committee member) says there's enough cash to be able to escrow the funds during the years
- The new teacher has so far fit in well with the team; the other team resigned
- Jared asked if there is a one page job spec for the open role
 - Summer indicated that she will send it out; and that the specs do not provide the salary but the role and LCP follows the district pay scale

New Business:

- Unanimous vote to approve Nirav's regulation
- February 16, 2018 is the next town hall

General Discussion:

Catherine and Kathryn to visit the school on the morning of February 6, 2018

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:52pm.



Kathryn Hurley
Board Chair
Legacy College Preparatory Charter School

02/09/2018

Date of Approval