

**Legacy College Preparatory Charter School
Board Meeting Minutes
August 21, 2018**

Call to Order

The August 2018 board meeting of Legacy College Preparatory Charter School was held on Tuesday, August 21, 2018 at 6:30pm at Legacy College Preparatory Charter School at 416 Willis Avenue, Bronx, NY 10454, the Board Chair presiding.

Attendance

Voting Board members joining in-person:

1. John Sanchez
2. Someera Kohkar

Voting Members joining via video conference:

1. Matthew Bliss
2. Kathryn Hurley
3. Hillary Swiggert
4. Jared Parker
5. Catherine Prefontaine
6. Nikki Ho-Shing

School Leadership:

1. Summer Schneider

Board Members Not Present:

1. Yvonne Guillen
2. David Camputo

Officer Reports

The Academic Committee did not meet in August and will recommence meetings next month.

The Fund Development Committee did not meet in August and will recommence meetings next month.

The Governance Committee did not meet in August and will recommence meetings next month.

The Finance Committee report was presented by Jared Parker:

- Unaudited year end results were significantly ahead of plan
- Cash position is strong; sufficiently capitalized to support any of the currently proposed new space lease options
- Applying the same practices for conservative budgeting heading into the next school year
- Finance Committee Meetings will be scheduled for the Monday of the week preceding the monthly board meeting
- Finance Committee remains in need of a new member

Other Reports

The School Leader's report was presented by Summer Schneider:

- Marketing/branding update
- Facility update
- Legal update

- Talent update: fully staffed for 2018-2019 school year
- Students and Families update:
 - We have 126 students currently enrolled for 7th grade. We have 5 new scholars starting 7th grade.
 - We have 116 students enrolled in 6th grade. We are working to fill the remaining seats to get us to 123 students for first day.
- Academic Results update
- Finance and development update: fundraising goal of \$60,000 for upcoming school year
- Board Recruiting: looking for candidate for the Finance Committee

New Business:

- 1) Review and discuss lease options. Board to call special meeting to vote on lease options in due course.
- 2) Board meeting day and time: motion by John Sanchez to move the board meeting times to the last Wednesday of the month at 6:30PM EST; the motion passed unanimously with 7 in favor and 0 opposed.

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:40pm.



Matthew Bliss
Secretary
Legacy College Preparatory Charter School

08/21/2018
Date of Approval