

**Legacy College Preparatory Charter School
Board Meeting Minutes
November 28, 2017**

Call to Order

The November 2017 board meeting of Legacy College Preparatory Charter School was held on Tuesday, November 28, 2017 at 7:16pm at Legacy College Preparatory Charter School, 416 Willis Avenue, Bronx, NY 10454, the Board Chair presiding.

Attendance

Voting Board members joining in-person:

1. Kathryn Hurley

Voting Members joining via video conference:

1. Matthew Bliss
2. Jared Parker
3. Nikki Ho-Shing

Non-voting Board Members joining via phone:

1. Nirav Shroff
2. Someera Khokar

School Leadership:

1. Summer Schneider

Board Members Not Present:

1. John Sanchez
2. Hillary Swiggert
3. Yvonne Guillen
4. David Camputo
5. Catherine Prefontaine

Officer Reports

The Academic Committee report was presented by Summer Schneider on behalf of Catherine Prefontaine:

- Review of iReady and MAP data
- Discussed ideas for improving academic results in reading

The Finance Committee report was presented by Jared Parker:

- October in line with forecast, nothing material to discuss
- Cash flow forecast is positive

The Fund Development Committee report was presented by Summer Schneider on behalf of John Sanchez:

- Hillary Swiggert has assumed responsibility as Fundraising Chair effective immediately
- Discussion of marketing video which is a work in progress
- Fundraising goal for 2017-2018 fiscal year is \$55,000; Fiscal YTD funds raised: \$10,500
- Giving Tuesday campaign took place on Tuesday, November 28; board members reached out to individual donors

The Governance Committee report was presented by Nikki Ho-Shing:

- Governance committee to share one-pager on how to structure committee planning for upcoming calendar year, which will be reviewed at December board meeting
- Each committee to identify four main priorities for the year

Other Reports

The School Leader's report was presented by Summer Schneider:

- Marketing/branding update
- Facility update
- Legal update
- Talent update
- Students and Families update
- Academic Results update
- Finance and development update

New Business:

- 1) Board resolution for use of DYCD funding for school supplies delayed to December meeting.

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:46pm.



Matthew Bliss
Secretary
Legacy College Preparatory Charter School

11/28/17
Date of Approval