

**Legacy College Preparatory Charter School
Board Meeting Minutes
December 19, 2017**

Call to Order

The December 2017 board meeting of Legacy College Preparatory Charter School was held on Tuesday, December 19, 2017 at 7:07pm at Legacy College Preparatory Charter School, 416 Willis Avenue, Bronx, NY 10454, the Board Chair presiding via video-conference.

Attendance

Voting Board members joining in-person:

1. Someera Khokar

Voting Members joining via video conference:

1. Matthew Bliss
2. Kathryn Hurley
3. Nikki Ho-Shing
4. Yvonne Guillen
5. David Camputo
6. Catherine Prefontaine

School Leadership:

1. Summer Schneider

Board Members Not Present:

1. John Sanchez
2. Hillary Swiggert
3. Jared Parker
4. Nirav Shroff

Officer Reports

The Finance Committee report was presented by Summer Schneider on behalf of Jared Parker:

- November 2017 financial review
- 2018 Budget forecast

No other committee reports were given.

Other Reports

The School Leader's report was presented by Summer Schneider:

- Donation needs/fund development update
- Marketing/branding update
- Facility update
- Talent update
- Students and Families update
- Academic Results update

New Business:

- 1) Board vote and resolution to approve use of DYCD funding before year-end
- 2) Board and vote and resolution to approve amendments to Employee handbook

General Discussion:

Catherine Prefontaine asked if the board was interested in additional members to help with meeting availability and other activities. Catherine Prefontaine also asked what are the staggered terms of each board member and the replacement process of board members. Summer Schneider asked if board members could give advanced notice of any meeting that they will miss. Catherine Prefontaine also suggested that the board receive a list of anticipated activities requiring action through the year.

Meeting Adjournment

Kathryn Hurley moved that the meeting be adjourned, and this was agreed upon unanimously at 7:49pm.

**Kathryn Hurley
Board Chair
Legacy College Preparatory Charter School**

12/19/2017
Date of Approval