

**Legacy College Preparatory Charter School
Board Meeting Minutes
September 19, 2017**

Call to Order

The September 2017 board meeting of Legacy College Preparatory Charter School was held on Tuesday, September 19, 2017 at 7:08pm at Legacy College Preparatory Charter School, 416 Willis Avenue, Bronx, NY 10454, the Board Vice Chair presiding.

Attendance

Voting Board members joining in-person:

1. Catherine Prefontaine

Voting Members joining via video conference:

1. Nikki Ho-Shing
2. Matthew Bliss
3. Hillary Swiggert
4. David Camputo

Non-voting Board Members joining via phone:

1. Nirav Shroff
2. Someera Khokar
3. Jared Parker

School Leadership:

1. Summer Schneider

Board Members Not Present:

1. Kathryn Hurley
2. John Sanchez
3. Yvonne Guillen

Officer Reports

The Academic Committee report was presented by Catherine Prefontaine:

- Will be reviewing state test, iReady and initial MAP data at next meeting
- Will be reviewing history curriculum at October meeting
- Consideration to move committee meeting to another day of the week, polling members to check availability

The Finance Committee report was presented by Jared Parker:

- August in line with forecast, nothing material to discuss
- Adjustment to forecast for 2018 fiscal year
- No changes made to headcount
- Cash flow forecast is positive

The Fund Development Committee report was presented by John Sanchez:

- Fundraising goal for 2017-2018 fiscal year is \$55,000; Fiscal YTD funds raised: \$500
- The fund development committee will meet next in October

The Governance Committee report was presented by Nikki Ho-Shing:

- First day of school recap

- Solidified date for Board Retreat: November 18, 2017

Other Reports

The School Leader's report was presented by Summer Schneider:

- Community outreach update
- Fundraising update
- Facility update
- Legal update
- Staffing/talent update
- Student application update
- Operations update
- Curriculum and academic design update
- Governance update
- Finance and development update

New Business: None

Meeting Adjournment

Nikki Ho-Shing moved that the meeting be adjourned, and this was agreed upon unanimously at 7:35pm.



Matthew Bliss
Secretary
Legacy College Preparatory Charter School

9/19/17
Date of Approval