

**Legacy College Preparatory Charter School
Board Meeting Minutes
April 18, 2017**

Call to Order

The April 2017 Board meeting of Legacy College Preparatory Charter School was held on Tuesday April 18, 2017, at 6:15p.m. at the NYC Charter School Center, 111 Broadway, Floor 6, New York, NY 10006, the Board Secretary presiding.

Attendance

Voting Board Members joining in person:

1. Matthew Bliss
2. Neal Pancholi
3. Catherine Prefontaine Hausmann
4. Jared Parker
5. Hillary Swiggett

Voting Board Members joining via video conference:

1. David Camputo
2. Yvonne Guillen

Board Members joining via phone:

1. John Sanchez

School Leadership:

1. Summer Schneider

Board Members not present:

1. Kathryn Hurley
2. Nikki Ho-Shing

Visitor

1. Nirav Shroff

Officer Reports

The Fund Development Committee report was presented by John Sanchez:

- YTD funds raised: \$31,643
- Amount toward annual goal: \$2,257
- Discussion of employer volunteer grant via Credit Suisse

Academic Committee report was presented by Catherine Prefontaine Hausmann:

- Curricular materials currently under review by academic committee- scope & sequences for core subjects and
- Internet bandwidth question- dedicated line and access point in every room with access for 35 computers in each room; purchased more expensive plan to ensure efficient access without gaps
- Dates for upcoming home visits- Cate reach out to Maria and share with committee at next meeting

Finance Committee report was presented by Neal Pancholi:

- On pace against budget
- Budget to be presented at May board meeting and voted on at June board meeting

Governance Committee report was presented by David Camputo:

- Board calendar for SY17-18- proposed 2nd to last Tuesday of every month

Other Reports

The School Leader's report was presented by Summer Schneider:

- Community outreach update
- Fundraising update

- Facility update
- Legal update
- Staffing/talent update
- Student application update
- Operations update
- Curriculum and academic design update
- Governance update
- Finance and development update

New Business

1. Review and approval of Chromebook providers; moved by Matthew Bliss to approve Promevo as the Chromebook provider. The motion carried with 7 in favor and 0 against.
2. Review of Student and Family Handbook revisions; moved by Matthew Bliss to approve the revisions to the Student and Family Handbook. The motions carried with 7 in favor and 0 against.
3. Employee Handbook. It was decided that the board would delay the approval of the Employee Handbook to the May meeting, following further amendments.
4. The board will review and approve cleaning services vendors at the May board meeting.
5. The board reviewed and discussed preliminary options for a high school facility.
6. The board will vote on the Board Treasurer replacement and new board members at the May meeting.

Adjournment

Matthew Bliss moved that the meeting be adjourned, and this was agreed upon at 7:22 PM.



Matthew Bliss
Secretary
Legacy College Preparatory Charter School

4/18/17
Date of Approval